

Washington County School District  
**Trade Day Form**

**Trade**

**YRE Teacher #1** (initiating trade): \_\_\_\_\_

will teach for teacher #2 \_\_\_\_\_ as follows:

School \_\_\_\_\_ on: Day of week \_\_\_\_\_

Date \_\_\_\_\_

**YRE Teacher #2:** \_\_\_\_\_

will teach for teacher #1 (initiating trade): \_\_\_\_\_ as follows:

School \_\_\_\_\_ on: Day of week \_\_\_\_\_

Date \_\_\_\_\_

**Leave History**

**Number of "leave Days" used** this school year (this includes sick days, serious dependent illness leave, death or burial of relative leave):

Teacher #1 \_\_\_\_\_ Teacher #2 \_\_\_\_\_

**Number of "Personal Leave Days" used** this school year:

Teacher #1 \_\_\_\_\_ Teacher #2 \_\_\_\_\_

**Agreement**

The undersigned teachers agree to work with each other in an effort to prepare well for teaching one another's class on the days stated in this agreement.

Teacher #1 Signature: \_\_\_\_\_ Date \_\_\_\_\_

Teacher #2 Signature: \_\_\_\_\_ Date \_\_\_\_\_

YRE Principal #1 Signature: \_\_\_\_\_ Date \_\_\_\_\_

YRE Principal #2 Signature: \_\_\_\_\_ Date \_\_\_\_\_