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 St. George, UT 84770
 (435) 673-3553
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www.washk12.org



Tracking #

Washington County School District Application for Employment Form 505

General Information: (All applicants)

Applicant's Full Name: _____ SSN# _____ - _____ - _____
(Last) (First) (Initial)

Address: _____
(Street) (PO Box) (City) (State) (Zip Code)

Telephone # (____) _____ Mobile # (____) _____ E-Mail Address _____

Permanent Address (if different from above) _____ Phone# (____) _____

**In the event we cannot contact you at the address listed above, please list the name, address, and phone number of a person who will be able to contact you at all times:*

Name: _____ Address: _____ Phone # (____) _____

Position Applying For: _____					
Availability:	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Any Hour	<input type="checkbox"/> Morning	<input type="checkbox"/> Afternoon

Have you previously made application for employment with this District? Yes No

If yes – When? _____

Which position(s)? _____

Have you previously been an employee of the District? Yes No

If yes – When? _____

Position: _____

List full name at time of previous employment: _____

Educational Training					
School	Name of School	Course of Study	Years Completed	Degree/Major Completed	Minor(s) Completed
High School					
Undergraduate College					
Graduate/Professional					

Student Teaching				
District/School	City/State	Grade/Subject	Date From:	Date To:

Work Experience:

Describe your paid and non-paid work experience related to the job for which you are applying. Do not attach job descriptions.

Job Title				
From (MM/YY)	To (MM/YY)	Salary	Per	Hours per week
Employer's name and address			Supervisor's name and phone number	
Reason(s) for leaving:				
Describe your duties and accomplishments:				
<input type="checkbox"/> I authorize the Washington County School District to contact and obtain information from the above employer. <input type="checkbox"/> I do not authorize the Washington County School District to contact or obtain information from the above employer.				

Job Title				
From (MM/YY)	To (MM/YY)	Salary	Per	Hours per week
Employer's name and address			Supervisor's name and phone number	
Reason(s) for leaving:				
Describe your duties and accomplishments:				
<input type="checkbox"/> I authorize the Washington County School District to contact and obtain information from the above employer. <input type="checkbox"/> I do not authorize the Washington County School District to contact or obtain information from the above employer.				

Job Title				
From (MM/YY)	To (MM/YY)	Salary	Per	Hours per week
Employer's name and address			Supervisor's name and phone number	
Reason(s) for leaving:				
Describe your duties and accomplishments:				
<input type="checkbox"/> I authorize the Washington County School District to contact and obtain information from the above employer. <input type="checkbox"/> I do not authorize the Washington County School District to contact or obtain information from the above employer.				

Military Experience

Branch of Service	Assignment	Location	Date From:	Date To:

Personal/Professional References (List references who know your experience, ability, and character)

Name	Address/City/State	Phone Number	Occupation	# of Years Known

Certification: (Administrative and certified teachers only)

- A. What type of Utah certificate do you hold? _____ Expiration Date: _____
- B. Endorsement(s) shown on certificate: _____
- C. In which grades/subjects are you qualified to teach? _____
- D. Which do you prefer to teach? _____
- E. I have arranged for my placement file to be sent from: _____
- F. Are you now under contract with another school district? Yes No If yes, which district? _____

Previous Teaching Experience

District/School	City/State	Grade/Subject	Date From:	Date To:

If the above experience record is interrupted by one-year or more, state where and how you were occupied in the interval.

Miscellaneous Information:

List any special preparation/experience in coaching, art, music, computer, etc.:

What are your job-related hobbies/interests?

Foreign Language skills:

Please state your philosophy of education in the space provided below. (Administrative and certified teachers required to complete this section.)

As a condition of this application process, I authorize the Washington County School District to seek information from employers and colleagues regarding my work habits, performance record, ability to have positive work interactions, technical skills, and any other job-related information, which will enable the School District to evaluate my suitability for employment. By signing below, I will waive all future claims against former and current employers and the Washington County School District for information obtained through the reference checking process.

****It is the policy of the Washington County Board of Education to fill each vacancy and newly created position(s) with the most qualified person(s) available. Positions will be filled without regard to race, religion, national origin, sex, or disability. Qualifications will be based only upon the necessary education, certification, skill, knowledge, and competencies required for the position.***

I HEREBY VERIFY THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ANY MISSTATEMENT OR MISINFORMATION IS GROUNDS FOR DISMISSAL. IF HIRED, I HEREBY AGREE TO ABIDE BY THE POLICIES OF THE WASHINGTON COUNTY SCHOOL DISTRICT. I UNDERSTAND THAT IF I HAVE RECEIVED MY UTAH TEACHING CERTIFICATE PRIOR TO SEPTEMBER 1991, OR AM SELECTED FOR A CLASSIFIED POSITION, A CRIMINAL BACKGROUND CHECK WILL BE REQUIRED PRIOR TO BEING EMPLOYED, AND THAT I WILL BE RESPONSIBLE FOR THE CRIMINAL BACKGROUND CHECK FEE.

Applicant's Signature _____ Date _____

WASHINGTON COUNTY SCHOOL DISTRICT

Supplemental Questionnaire

Revised WCSD Form 508, Dated 10/01, 06/10

Name: _____

Date: _____

Social Security # _____ - _____ - _____

Position Applied for: _____

NOTE: It is important that you give complete and truthful answers to the following questions. If you answer "YES" to any of them, please provide your explanation(s) on a separate sheet of paper. Include convictions resulting from a plea of nolo contendere (no contest), and information about any expungement.

Omit: Traffic fines of \$100.00 or less,

We will consider the date, facts, and circumstances of each event you list. In most cases, you can still be considered for District employment. However, if you fail to tell the truth or fail to list all relevant events or circumstances, this may be grounds for not hiring you, or grounds for dismissal after you begin work.

	YES	NO
1. During the last 10 years, have you been fired from any job for any reason, did you quit after being told that you would be fired, or did you leave by mutual agreement because of specific problems?.....		
2. Have you ever been arrested for, convicted of, or forfeited collateral for any felony or misdemeanor violation?.....		
3. Have you ever been arrested for, convicted of, or forfeited collateral for any firearms or explosives violation?.....		
4. Are you now under investigation for misconduct or any violation of law?.....		
5. Have you ever been convicted by a military court-martial?.....		
6. Have you been found pursuant to a criminal, civil or administrative action to have committed a sexual offense against a minor child or had any substantiated child abuse charges filed against you?.....		
7. Have you voluntarily resigned or surrendered a professional license or certificate in the face of a charge relating to incidents in items 1-6 above?.....		
8. Are you now under investigation, on notice of warning, or under probation for any concern related to your employment, maintaining a license, or professional certificate?.....		
9. Does the District employ any relative(s) of yours, either by blood or marriage? If "YES," please list each one by name, school, and relationship. (Use a separate sheet, if necessary.).....		

A. Relative Name _____ Relationship _____
 School/Location _____ Position _____
 B. Relative Name _____ Relationship _____
 School/Location _____ Position _____

(If more space is needed, please attach information on a separate sheet of paper.)

I hereby verify that the information provided in this Supplemental Questionnaire is true and correct to the best of my knowledge. Any misstatement omission or misinformation is grounds to not hire or for dismissal. If hired, I hereby agree to abide by the policies of the Washington County School District. I understand that before I am hired, a Criminal Background Check will be required, and I will be responsible to pay the fee.

Applicant's Signature _____ Date _____

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