

ELEMENTARY SCHOOL
WASHINGTON COUNTY SCHOOL DISTRICT

EMERGENCY DRILL SUMMARY FOR
FIRE DRILLS & OTHER EMERGENCY DRILLS CONDUCTED DURING THE
SCHOOL YEAR

As per Board policy 3110.3.1.3, all schools shall be in compliance with the State Code for number of fire and emergency drills during the school year.

Utah Administrative Code Rule R277-400-6 - Emergency Preparedness Training

B. Fire Drills:

- (1) During each school year, elementary schools shall conduct fire drills at least once each month during school sessions.
- (2) A fire drill in secondary schools shall be conducted at least every two months, for a total of four fire drills during the nine month school year.
- (3) The first fire drill shall be conducted within the first ten days of the school year for both elementary and secondary schools. (An exception may be made, subject to the approval of the local fire chief, to postpone a fire drill due to severe weather conditions.)
- (4) Required emergency evacuation drills may be substituted every other time by a security or safety drill to include: (a) shelter in place; (b) earthquake drill; or (c) lock down for violence.
- (5) The routine emergency evacuation drill, for fire, shall be conducted at least every other evacuation drill.
- (6) Fire drills shall include the complete evacuation of all persons from the school building or portion thereof used for educational purposes. An exception may be made for the staff member responsible for notifying the local fire department and handling emergency communications.
- (7) When required by the local fire chief, the local fire department shall be notified prior to each drill.
- (8) When a fire alarm system is provided, fire drills shall be initiated by activation of the fire alarm system.

C. Schools shall hold a least one drill for other emergencies during the school year.

FIRE DRILLS

Date	Evacuation Time	Length of Drill	Initial	Date	Evacuation Time	Length of Drill	Initial

OTHER EMERGENCY DRILLS

Date	Evacuation Time	Length of Drill	Initial	Date	Evacuation Time	Length of Drill	Initial

I hereby certify that the above-listed fire/emergency drills were conducted according to the rules and regulations governing life safety requirements:

Principal's Signature

Date